



Holy Eucharist and Annual Meeting of St. Paul's Episcopal Church, Oakland

January 10, 2010

Holy Eucharist
Election of Clerk at Opening of Service
Rector's Report – The Rev. Mauricio Wilson
Nominations & Balloting for Vestry
Break for Refreshments
Approval of Minutes of Last Meeting (<i>January 18, 2009</i>)
Senior Warden's Remarks – Laura Summa
Financial Report Q & A
Gratitude for Service
Results of Election and the Welcoming of New Vestry Members
Closing Prayer and Adjournment

**An organizational meeting of the Vestry follows in the Chapter Room.
This meeting will be in executive session.*

Ballot on last page.

St. Paul's Episcopal Church Financial Report

	Budget 2009	Est. Actual 2009	Budget 2010
INCOME			
Contributions	\$213,100	\$214,000	\$235,000
Investment Income	32,000	51,000	40,800
Space Use	88,019	87,000	94,419
Fundraising	150	8,200	200
Total Income	\$333,269	\$360,200	\$370,419
EXPENDITURES			
Leadership	88,154	78,700	116,477
Worship & Music	50,891	51,000	52,438
Faith Formation	2,100	1,200	4,600
Church Growth	8,775	5,000	14,125
Outreach	-	2,400	3,400
Support Operations	59,163	59,300	64,291
Office Expense	20,600	20,000	39,300
Property Expense	119,260	120,000	120,975
Diocesan Expense	25,503	25,500	34,477
Other Expense	20,000	300	
Total Expenditures	\$394,446	\$363,400	\$450,083
Gain/(Loss)	\$(61,177)	\$(3,200)	\$(79,664)

While final figures for 2009 are not yet available, it is apparent that income exceeded expectations and expenditures were less than budgeted. The return from one of our investments (received many years ago by bequest) was the primary reason for the increase in income. There was a four-month gap between the interim rector and Father Wilson's arrival rather than the two months budgeted, resulting in much of the expenditure saving. As a result, rather than a \$60,000 deficit, there probably will be little or no need to dip into reserves to cover 2009 operating expenditures.

The vestry, in approving a budget for 2010, agreed that it would be appropriate to take a conservative view of anticipated income and an aggressive estimate of what expenditures would need to be to continue the programs we have in place. As Father Wilson and the new vestry look to the future and develop a strategy for growth of St. Paul's and its commitment to the community, adjustments can be made. The budget approved for 2010, therefore, is considered a worst-case scenario, and if the year's financial results reflect this, it would be an investment in our future even though it would not be sustainable for a long period. Already attendance and pledges have increased — hopefully this will continue.

St. Paul's investments are largely held in cash and cash equivalents, which has been advantageous in the last year. While the parish still has an outstanding obligation resulting from the retrofit expenditures, the interest rate is at a low of 4%. Plans are being made for the formation of an investment policy and long-range growth, with emphasis on a planned giving effort to encourage major gifts.

A new treasurer will be appointed by the vestry following the annual meeting. I have felt privileged to hold the position for the past year, and that of bookkeeper for the last three years, and feel that this is a good time for both St. Paul's and myself to make a change. I hope to continue to be involved in exciting ministries.

STEWARDSHIP REPORT

Submitted by Sarah Smith, Chair

2009 was a busy year for the Stewardship Committee as we sought to keep up with parish giving and capture the spirit of this important transition as we truly lived it this year.

About 90 parishioners and St. Paul's Towers residents participated as guests, hosts, and speakers at the nine Cottage Dinners held in October and November to welcome Fr. Mauricio Wilson as our new rector. Another group met for dinner in December. We'll continue to offer Cottage Dinners monthly as a way to create fellowship and keep up Stewardship as an important part of our Christian life at St. Paul's.

Many St. Paul's members continue to give above the state and national averages in financial pledges. Many increased their pledge this year. Many are dedicating hours each month above and beyond, in ministries and time and behind-the-scenes work. Thank you! This has truly been a year of cheerful giving.

There is still room to grow of course, and much of the work of the Committee has been to determine and debate how we as a church approach this issue. How do we foster generosity, giving, and weave this into parish life? Have we embraced the concept of "tithing" and proportional giving as a parish? And as a parish in our urban community, are we generous to the outsider and those beyond our walls? How do we welcome new members? What other ways do we need to grow in Stewardship of our money, our gifts and talents and skills, and all of creation? There is lots to discuss and we are always seeking more input! You are welcome to join us in our Saturday morning meetings. The next Stewardship Committee meeting is Feb. 13 at 9 a.m.

Here are some facts from this year's pledge campaign:

Total number of pledges: **103** (includes some individual pledges from the same families)

Total Pledged: **\$211,224** Average Pledge: **\$2,051** Median: **\$1,300**

New Pledgers: **13** Repeat Pledgers: **84** Converted Donor to Pledger: **6**

2009's total pledges: **98** for **\$188,609** Number who pledged in 2009, but not in 2010: **17**
(some moved, are ill, or are inactive members)

2009 Projects Completed**Minor Maintenance**

- Interior repairs after roof repairs above stairs in parish office building
- Install exhaust fan in bathroom and paint
- Replace timer on exterior lights at narthex (paid for by donor)
- Create parish storage room (upstairs in abandoned bathroom)
- Haul trash (multiple times)
- Build base for front screens in nave
- Repairs to toe trim at altar (damaged by renters)
- Bee capture (and repairs)
- Various repairs and replacement of locks and knobs (producing additional keys as needed)
- Inspection and repairs to Hobart in parish hall kitchen
- Annual service for fire extinguishers
- Cable for lectern microphone
- Replace altar lights (including repairs to fixtures)
- Removal of effloresce in narthex and nursery
- Ongoing small maintenance projects

Small Capital Projects

- Reconfigure bathroom at priest's sacristy
- Access panel for roof at bell tower
- Replace the protective covering at the stained glass window (in the columbarium). This was paid for by insurance money
- Rehab copy room (including new shelving and work table)
- Rehab parish administrator's office
- Rehab of the new rector's office
- Upgrade electrical to the blower room for the organ
- New electrical design and dimmers for pillar lights
- Repairs to glazing East Window (cleaning of East Window and other stained glass windows)

Additional Remarks

There is a small (largely inaccessible) drain in the valley between the chapel and the church. This drain was blocked. During the remarkably heavy storm in September 2009, nearly 20 inches of water backed up in the valley and spilled through the roof eaves causing damage in the church. Blowers dried out the area. A small section of drywall in the ambulatory needs to be replaced; some minor repairs (more along the lines of maintenance) should be made to the roof.

2010 Proposed Projects

Minor Maintenance and Repairs

In the year 2009, we have spent about \$1,000 a month on minor maintenance and repairs. Generally, I think it is reasonable to have a \$1,000 a month budget for minor maintenance and repairs. This year, however, I requested a one-time increase by 50%. With a new rector, I anticipate that Fr. Wilson will see things that we have not seen and will want to fix the small things that we euphemistically think of as the idiosyncratic quirks of our beloved, 98 year old building.

Small Capital Projects

A. Kitchen Improvements

While a full kitchen refurbishment is not possible at this time, I would like to make minor permanent improvements. Improvements include new faucets (at the sink and the dishwasher); a temperature booster for the dishwasher to ensure the dishes are properly sanitized; a garbage disposal; and a commercial refrigerator. Work would also include getting hot water to the sink in the Chapter Room kitchen.

B. Minor Electrical Upgrades

Work includes things like adding exterior lights to the East Window, wiring for the small organ in the back of the nave, installing a switch for the narthex lights next to the door to the narthex. I have a list of about 20 small items.

C. Daylighting Drainpipes at the Church

Many of the drain pipes from the building appear to have collapsed or are permanently clogged. (Drain pipes are the lateral lines that run from the building to street, taking water from the downspouts / gutters to the street.) Water backs up next to the building. This is an unsafe condition for the building (yet one that the building has withstood for many years). My attempts to clean the lines have not been successful. I would like to call a professional roofer to attempt to clean the lines. If he too is unsuccessful, the lines will have to be trenched and replaced.

D. Rector's Study Improvement Project (including furniture)

I would like to clean and repair the Rector's Study (formerly the rector's office). Work would include bringing heat into the room, repairing the windows (if possible), and redecoration.

E. Building and Grounds, Special Needs

This is a reserve fund for emergency or special projects.

Gardening and Grounds Keeping

We split the cost of the gardens with the school. Having an outside firm (the same firm that maintains the gardens at the Towers) has greatly improved the appearance of the church grounds.

Additional Remarks

A donor has indicated that he would make a significant donation to a new boiler. We intend to do the work in phases, but will replace our inefficient boiler with a new expandable hot water system as soon as possible (most likely this summer). More details to follow.

St. Paul's Children, Youth, and Family Ministry Charter

To assist the parishioners of St. Paul's in fulfilling their baptismal vows, so that children will grow to be faithful followers of Christ, we:

- ❖ Treasure each child as a gift from God
- ❖ Inspire children with the story of God's love
- ❖ Embrace questions
- ❖ Support families in the spiritual nurture of children
- ❖ Include children in the life of the Church

Faith Quest: the Sunday morning program, which serves children ages 3-12. We meet in the music room off the lobby of St. Paul's House from 10:00 until we join the congregation for the Eucharist at approximately 11:05.

Mustard Seeds/Nursery: Carolyn Knapp coordinates the Nursery program called *Mustard Seeds*. This is a professionally staffed program aligned with Diocesan C2R safeguards and a set of guidelines for how the Nursery will operate. We have served typically 2-5 families each Sunday with this program that allows for parents of newborns and toddlers to participate in worship. Parents caring for children are able to listen to the service through a speaker that is mounted in the Nursery, a new feature! The space has recently been cleaned, and made child friendly by Paula Hawthorn.

Statistics

- # of Families registered: 15
- Total # children registered: 22
- Average Sunday attendance: 7 (low: 3; high: 14)
- New families since September: 2
- Average # Teachers/Parents each week: 4
- Pre-teen members: 7

Curriculum: We purchased *Workshop Rotation Cycles* from Leader Resources and supplement it with additional lectionary-based curriculum from the internet.

Units of Study to Date: Stewardship, Millennium Goals, and Jesus as a Child. Parent leaders are involved in choosing and planning the instructional cycles. More are to come in 2010.

Christmas: The children and families actively participated again this year in the Greening of the Church on Dec. 20. The children's singing was a great addition to Cookies and Carols. (Many thanks to Sarah Smith!) The "come as you are" Christmas Pageant at the 5 p.m. Christmas Eve service was attended by both regular members and visiting grandchildren and relatives under 12.

Worship: Built into the *Faith Quest* program each week is an opening ritual that models church liturgy: call to worship, prayers of the people, confession, offertory, and closing prayer – complete with candles for every child! The offertory that’s collected during *Faith Quest* is then brought into church by one child (or more) who brings it up to the altar with the congregation’s offerings. Coloring and puzzle pages which tie to the lectionary are supplied in the narthex each week.

Our children remember Father Mauricio’s conversation with them at the Altar on his first Sunday with us. We look forward to the fifth Sundays as family inclusion services.

Family Events: We plan to have one or two family fellowship events in the next few months to nurture relationships among the families and also offer opportunities for evangelism.

Called to Right Relationship (C2R): This new diocesan program is a huge undertaking, but well worth the time and effort to protect our children. All *Faith Quest* teachers have completed the online training and background check.

Newsletter Articles: Monthly *Good News* articles have served two functions: 1) reports (with photos) of family and *Faith Quest* events; and 2) faith formation materials for parents to nurture their personal and family’s faith lives.

Email Communications: Group emails link families on a regular basis to let them know about *Faith Quest* curriculum and other events of interest.

Future

Faith Quest parents with the rector are seeking grant funding for a Youth Minister and other programs for the Fall of 2010. We are also developing a program for our growing population of pre-teens who are serving as acolytes.

Many thanks to the Rev. Wilson, Carolyn and Robert Knapp, Erica Terry, Leah Hall, Jocelyn Holash, Lane Ceric, Trudy Hsu, Layla Rogers, Karla Morris, Paula Hawthorn, Allyson Watts, Teresa Lindberg, the Vestry, and the congregation for your invaluable support and enthusiasm for this ministry! Together we are providing a rich spiritual home for our children and their families!

MUSIC PROGRAM AND FRIENDS OF MUSIC REPORT

Submitted by Dr. David Farr, Music Director

The excellence of our music is a hallmark of St. Paul’s Church. Several factors contribute to the success of the program. Among them are the dedication and hard work of our volunteer choir, assisted by four paid section leaders. Another is the determination that the music which the choir proclaims is appropriate to each occasion, of the highest quality, and performed as decently as possible. Another factor in the success of our music program is the active support of the rector; Fr. Mauricio is proving to be a champion here. In recent months the choir has welcomed new members Chris Dukey (soprano), Christiana Macfarlane (soprano) and Sandy Macfarlane (bass). Another happy development in our parish’s musical life has been Evensong sung by Chris Kula’s choir of men and boys

beginning last season and to continue through June of 2010 on the first Sunday of each month at 4:00 p.m. In addition to its Sunday morning 10:00 o'clock duty, St. Paul's Choir continues to sing Compline on the Fourth Sunday of each month at 8:00 p.m., which brings a significant number of new people into our Church.

The Friends of Music works to raise money in support of the parish's music program; without this support, St. Paul's music program would collapse. We are very grateful to the many people who contribute to the twice-yearly special Friends of Music offerings. Especially noteworthy to the Friends of Music is the work done by the Friends' trustee, Vicki Larson, who keeps us on track. Parishioner (and fabulous trumpeter) Trish Grima acts as contractor to outside groups using our space for musical performances, the income from which goes directly into the parish music program. She is helping us focus our efforts in finding new groups and sharpening our engagement procedures.

One particularly interesting recent project of the Friends of Music was bringing the choir of Trinity College, Cambridge, England, to sing a concert in our church. The event was financially successful and brought many happy exchanges between the choristers and our parishioners in home-stays.

ALTAR GUILD REPORT

Submitted by Kathy McClelland, Coordinator

In 2009 the Altar Guild bid a fond farewell to two of its long-term members, Lou Henry and Grace Gough, who both moved away to live closer to family. Clint Cleveland, Claudette Ford and David Clemes have also dropped out due to school and work constraints. We thank them all for their service. We welcomed new members Alice Brilmayer, Scott McLean, Rebeca Rivera and returning member Helen Devlin. The biggest change for us, of course, was the happy arrival of Fr. Wilson, who has made it very easy for us as we transition to serving a new rector and adjust to the national church's new guidelines for hygiene.

The AG's responsibilities include preparing the church and altar for two services each Sunday and a noon Eucharist every Wednesday in the Chapel as well as for all other special services. We work in teams and continue to purchase and arrange flowers for the main altar, the chapel and the columbarium on a weekly basis and to set up decorations for festive seasons. The AG also maintains all materials used during services from the altar linens and garments worn by priests and servers to the silver utensils used for the Eucharist. Using AG funds, we purchased a new altar cloth for the main altar plus new purificators. We also had one of our badly damaged candle servers repaired. We observed this past Advent season with new oil-filled Advent candles for our wreath. With the exception of the ambry candle, we have now replaced all our church's wax candles with refillable oil ones.

We are always on the lookout for new members. If you are interested in learning more about this ministry, just talk with any one of us. We are: Susie O'Neal, Teresa Lindberg, Laura Summa and Liz Lindsley on Team I; Annette Blue, Alan Eng, Edna Pucci and myself on Team II; Ann Del Simone, Cordelia Neal, Babs Obourn, Joyce Hart, Alice Brilmayer and Helen Devlin on Team III; and Paula Hawthorn, Rita Neely, Erica Derrick, Rebeca Rivera and Scott McLean on Team IV.

Community Service Ministries Committee (CSM) was established in late May 2009 to give a formal structure to the ongoing service work being done here at St. Paul's. The goal was to organize service activities that members of the St Paul's community could embrace at any level, as leaders or as helpers, for a day or for the long term. In our first year, we succeeded in supporting or generating activities that fulfilled that mission.

At our first meetings in June, the CSM group started bubbling over with plans. Those were focused into two main goals for the summer. First, to participate in the Rummage Sale in August, already being led by several parishioners before the CSM was even created, notably Sheila Fischer and Maggie Britton. That event was very successful and netted about \$5000. As has become standard for the CSM group, part of the money was given to community groups (in this case Clausen House) and part of the money was held for St. Paul's future service work. A month later the CSM held another event, a community dinner. The dinner was modeled after an event held in 2008 to educate our neighbors about Prop 8. For 2009, we hosted three community groups focused on food justice. We fed 60 people a dinner made from produce grown partly by our parishioners and talked about feeding others as a way to nurture justice, spiritual growth and community. The proceeds from that event, about \$600, were divided between two of the community groups. The third group, St Mary's feeding program, is an ongoing partner. We provide dinner one evening per month, including buying, cooking, and serving, for homeless elderly throughout winter and spring.

Over Christmas the CSM organized two projects. The first was a return of a hit from the last 3 or 4 years, the "Giving Tree," where parishioners filled gift requests from a family in shelter. We gave all the gifts within 2 weeks — the poor tree was bare. As a second project we also collected funds to support two schools in Africa that were suggested by CSM members involved in them in different ways. The schools are both for orphans, and a full year's education and housing costs only about \$250 per child. Those donations are still being counted but at the end of 2009 we had enough for 3 scholarships. The Faith Quest kids got involved in the project by making cornhusk dolls for the tree to represent the kids we hoped to help.

Overall, 2009 was a wonderful start to this group. We have had various spontaneous outpourings of service to the community at St Paul's in recent years. In 2009 the CSM was able to organize those efforts without stifling that wonderful spontaneity. We have not yet set goals for 2010. However, we are talking to other churches about the potential for joint ministries in the future. You will hear more about that in the spring.

Thank you all for pitching in each time you're asked. If you have ideas, talents, time or just curiosity come to the next meeting. The meetings will now be regularly scheduled on the first Wednesday of the month at 7 pm in the chapter room. This month's meeting was moved to Jan. 13 due to the Epiphany holiday.

SENIOR RESOURCES

Submitted by The Rev. Carolyn Bolton, Director

A program of St. Paul's Church & Episcopal Senior Communities

Senior Resources, an outreach program of Episcopal Senior Communities, continues to follow through on the vision of "Responsiveness to the individual needs of seniors" within Alameda County.

The flexibility of the program and its mandate to identify and fill gaps in services to seniors has allowed it to flourish this year. Housed in St. Paul's Church, we receive calls daily ranging from requests for housing and food; assistance with utilities or medication costs; information on how to find a caregiver, what adult programs are available, transportation options, Meal on Wheels; funeral assistance; assisted living options; Medicare and Medi-Cal assistance; general health services and other questions. One call came from a senior, suffering from early-stage dementia, who forgot to send in her eligibility forms for Medi-Cal and was dropped. With a call to social services and forms completed, her Medi-Cal was reinstated immediately. In addition to referrals, often a supportive listener or home visit is what the caller needs. An estimated 719 individuals have been assisted in this way during 2009.

Senior Resources has noticed an increase in individuals coming directly to the office for services and requesting resources information. An estimated 60 have been assisted. Additionally, I have also signed up with The Alameda County Chronicle's Season of Sharing program to provide even more financial resources to seniors in the 2010 year.

Senior Resources has increased their services in assisting needy seniors for overdue utility bills, moving assistance, emergency housing, food, medicine, rental assistance and other emergencies. This resource for seniors grew thanks to additional funds provided by Episcopal Senior Communities. (We were able to financially assist over ninety elders). Two-thirds of the seniors assisted were referred by St. Mary's Center for Seniors.

Senior Resources sponsored two Senior Health fairs; exercise classes and Massage Therapy at Sojourner Truth, Northgate Terrace and Oak Center Towers Senior Residential Housing Communities; Ladies' Teas and art classes; knitting classes; and the Senior Day Labor Lunch program. (1,370 seniors were provided services through these programs for 2009).

One of Episcopal Senior Communities' Outreach programs is the Senior Produce Market where seniors can purchase fresh fruits and vegetables for wholesale prices. Currently there are fifteen sites from Monterey to Sonoma, and six in Alameda County. Those six include Avelina in Fremont, St. Paul's — housed in St. Paul's Episcopal Church's parish hall, St. Cuthbert's Episcopal Church, Sojourner Truth Senior Housing, Oak Center Towers and Sylvester Rutledge Manor. St. Paul's Episcopal Church currently has two faithful members volunteering every Thursday at the market — Cordelia Neal and Babs Obourn. Ken White who has volunteered since its opening had to stop due to illness.

For 2010, Senior Resources is looking forward to increasing our service to include a friendly visitor program, *Elderwise* which will provide social visits from trained volunteers to isolated elders, regardless of income. Volunteers are matched with elders based on geography, shared interest and availability. Volunteers are expected to visit at least two times per month with a six-month commitment, becoming a partner for games or reminiscence, and providing companionship. To become a volunteer call 510.444.0243.

SENIOR CENTER WITHOUT WALLS

Submitted by Terry Englehart, Director

A program of St. Paul's Church & Episcopal Senior Communities

The year 2009 was an exciting one for Senior Center Without Walls (SCWW) with continued growth throughout Northern California, increased interest from organizations throughout the U.S. that want to start similar programs, and international recognition for our innovative program.

Senior Center Without Walls offers free educational and social activities, friendly conversation, and an assortment of discussion and support groups on the telephone to homebound older adults. The mission of SCWW is to promote a telephone community among isolated elders through interaction in stimulating activities and to encourage their involvement as volunteer facilitators and/or friendly callers to others.

Nearly 300 seniors participated in the SCWW program in 2009, most from the greater Bay Area, but increasing numbers from other areas. A collaboration with Eskaton, a highly respected organization providing homes and services to seniors in the Sacramento area, has brought new registrations from that area. Participants have also joined us from some of the more rural counties in Northern California.

We have continued to organize bimonthly conference call meetings for WOW (WithOut Walls), a support network for organizations and individuals who already have phone programs or who are interested in starting new programs. A transcontinental telephone gathering has been scheduled for spring 2010 with participants of two East Coast programs and SCWW.

In July, Terry went to London to attend Leadership Beyond Borders, the 8th International Conference of the International Association of Homes and Services for the Aging (IAHSA). There she offered a presentation on Senior Center Without Walls and received a Citation of Honor, one of only four awards given in recognition of contributions to aging services.

Another international connection has been with Well For Life, an Australian program modeled on SCWW. A pen pal arrangement has connected several of the Australian participants with elders in SCWW. We hope to expand this letter exchange program to seniors in South Africa and England as well.

Senior Center Without Walls celebrated its 5th anniversary with a gala event in September which was enjoyed by 70 attendees, including volunteers, participants, friends, and SCWW staff. It was followed soon after by a 5th Year Anniversary Celebration on the telephone for our many participants who were unable to attend the event. Photos and lyrics to our new "SCWW Friendship" song were mailed out prior to the phone event and we had a wonderful celebration with folks calling in from all over.

We are very grateful to St. Paul's Episcopal Church member, Maggie Britton, who has so generously given countless hours of her time to support SCWW. Maggie conducted 72 interviews on the telephone with SCWW participants and facilitators (SCWW Spotlight) and community service providers (Special Presentations), and she has facilitated several weekly phone groups for the program. She is also an active SCWW Advisory Council member.

The Rev. Carolyn Bolton, Director of Senior Resources, led a 12-week Bible Study discussion group with a strong following for each of our 3 terms in 2009.

In December, Terry was interviewed about SCWW for a local cable TV broadcast in Palo Alto. The presentation can be viewed online at www.blip.tv. Enter "Senior New Ways" in the Search box and look for Senior Center Without Walls.

Our upcoming Winter/Spring term is scheduled to start February 1st and will run through April 25. New groups this session include Coping with Loss, De-cluttering Challenges, Question Time with Pearl, and fun new special events such as a Springtime Bonnet Fashion Show and a virtual trip to the Tilden Park Botanic Garden.

In addition to funding from Episcopal Senior Communities and St. Paul's Episcopal Church, grants have been awarded by True North Foundation, The Fund, and Y&H Soda Foundation.

We are excited about the progress the program has made, and we greatly appreciate St. Paul's Episcopal Church and Episcopal Senior Communities, our joint sponsors, for their continued commitment to serving isolated elders in our community.



Annual Meeting 2010 — Ballot

Please vote for four (4) of the following candidates by marking an X next to their names.

When nominations are opened, there will be an opportunity to nominate additional candidates from the floor. Note that write-in candidates must be nominated, have their nomination seconded, and accept the nomination before they may be placed on the ballot (see enclosed nomination form).

	VOTE
Claudette Ford	
Athena Honoré	
Trudy Hsu	
Kathy McClelland	
Philip Merrick	
<i>Write-in candidate</i>	
<i>Write-in candidate</i>	
<i>Write-in candidate</i>	